



September 23, 2009

University Staff Advisory Committee

Website: <http://usac.osu.edu> or Email: usac@osu.edu



Dear Community Collaborator:

It is time for the 15th annual Hidden Benefits Fair, sponsored by the University Staff Advisory Committee (USAC) of The Ohio State University. This event showcases many otherwise hidden opportunities and benefits available to University staff members. The Hidden Benefits Fair has continually grown each year with an estimated 2,500 staff in attendance last year! This year's event has changed location and will be held in the ***Nationwide and Ohio Farm Bureau 4-H Center***, at 2201 Fred Taylor Drive (located across from the Jerome Schottenstein Center) on: **Wednesday, December 2, 2009, from 11:00 AM – 2:00 PM.**

The exhibitor fees can be found on the registration forms for internal and external OSU exhibitors. Please complete the registration form and return it with your payment, checks payable to: OSU (Ohio State University), memo line: USAC HBF 2009. **Registration deadline is November 13th.** We will confirm and correspond in the future by email so please be sure to write your email address legibly on the registration form.

Traditionally, we ask that each exhibitor submit a door prize that can be given out during the event. Please plan to drop-off prior to the event (addresses below) or with a USAC representative the morning of the event.

Once we receive your registration, assess your individual needs and prepare table assignments, a confirmation will be emailed to you along with loading times and parking information.

If you have any questions, please feel free to contact us at:

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We know this year's event will be a great success and look forward to having you join us!

Sincerely,

Hallie Fagnolli and Laurie Spadaro

University Staff Advisory Committee Members - Co-Chairs, Outreach Subcommittee, 2009- 2010