

EMPLOYEE EMERGENCY FUND

The Employee Emergency Fund (EEF) provides assistance for OSU faculty and staff members facing immediate, severe and temporary financial hardships due to an emergency.

The Employee Emergency Fund was established in 2011 and is funded by employee donations through the Campus Campaign and the Office of the CFO. Through an application process, over 278 grants have been awarded totaling \$115,000. The fund is limited to a once per lifetime award. All gifts awarded are voted on and approved by a committee.

Eligibility

You must:

- be an active University staff or faculty member
- have a temporary* financial hardship because of an emergency situation
- must be at least a 50% or greater full time equivalent and have at least 12 months of continuous regular employment at the time of application
- have considered other possible resources which were not available or are not sufficient to meet the need

What is a Temporary Financial Hardship Due to an Emergency?

EEF grants are available to assist with a “temporary financial hardship due to an emergency.” For this purpose, the following definitions will apply:

- **Temporary.** Time-limited; not the result of chronic debt or sustained financial short-falls.
- **Financial Hardship.** Inability to pay for basic necessities or meet the contingencies created by the circumstance.
- **Emergency.** An occurrence which arises outside of an individual’s control and which requires immediate action (e.g. domestic violence, fire, or serious illness).

To apply for assistance, contact the EAP at 800-678-6265 or by email at eap@osumc.edu to schedule a phone screening and obtain an application. Unfortunately, the EEF is not able to award grants for every application, even when need is demonstrated.

To learn more about the Employee Emergency Fund, visit osuhealthplan.com/eap.



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